

Assam Power Generation Corporation Limited
Office of the Chief General Manager (Hydro& Civil), APGCL,
Bijulee Bhawan, Paltanbazar,
Assam, Pin-781001
e-mail: cgmh2010@yahoo.in

TENDER NOTICE NO: APGCL/CGM(H&C)/01of 2021-22dtd:19.08.2021

Name of Work:

Sale of obsolete and unserviceable items lying at the basement of Bijulee Bhawan, Guwahati, Assam on "As is where is" and "No complain" basis

Serial No:

Date:

Issued to:

.....

.....

Signature and Seal of the Issuing Officer

Cost of Tender: Rs. 500/- (Non-refundable)

TENDER NOTICE



ASSAM POWER GENERATION CORPORATION LIMITED

Registered Office: Bijulee Bhawan, 2nd floor, Paltanbazar, Guwahati-781 001, Assam.

Email: cgmh2010@yahoo.in, Tele-Fax: 0361-2739522.

Chief General Manager (Hydro & Civil)

Short Tender Notice

NIT No. 01 of 2021-22 of CGM (H&C)

Dated: 19/08/2021

The Chief General Manager (Hydro & Civil), APGCL, Bijulee Bhawan, Paltanbazar, Guwahati invites sealed tenders from the reputed firms/scrap dealers for **Sale of obsolete & unserviceable items lying at the basement of Bijulee Bhawan, Paltanbazar, Guwahati, Assam on "As is where is" and "No complain" basis.** The tender documents containing the details along with the terms and conditions can be obtained from the office of the undersigned on all working days between 10.00 AM and 5.00 PM w.e.f. 20/08/2021 to 27/08/2021 on payment of Rs. 500/- (non-refundable) in the form of Demand Draft in favour of the Deputy General Manager (F&A), APGCL. Tender may also be downloaded from APGCL website www.apgcl.org.

The tenders will be received upto 12.00 Hrs. on 30/08/2021 and will be opened on the same day at 14.00 Hrs. in presence of the tenderers or their authorized representatives. In the event of last date of receipt and opening of tender being holiday/bandh the same will be received and opened on the next working day.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.



Chief General Manager (H&C),
APGCL.

Memo No. APGCL/CGM (H)/W/2008-09/210/Pt-I/43(a)

Dated: 19/08/2021

Copy to :-

- 1) The Managing Director, APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for kind information.
- 2) The Chief General Manager (Gen), APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for information and wide circulation.
- 3) The Chief General Manager (F&A), APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for information.
- 4) The General Manager, Design (Civil), APGCL, Narengi, Guwahati-781026, for information and wide circulation.
- 5) The Deputy General Manager, Bijulee Bhawan Maintenance, AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for information.
- 6) The P.R.O., APDCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for information with a request to publish the notice in 1 (one) issue of Local Dailies in English and Regional language on or before 20/08/2021.
- 7) Relevant File.


Chief General Manager (H&C),
APGCL.

TERMS AND CONDITIONS

(A) OBJECTIVE:

The different types of items lying at the particular area of basement of Bijulee Bhawan, is of obsolete and unserviceable in nature. So, the APGCL intends to scrap these materials "As is where is" and "No complain" basis.

(B) INTENT OF TENDER:

The intent of the tender is to furnish the detailed description of the obsolete and unserviceable items lying at the basement of Bijulee Bhawan for scrap purpose. These are lying since long back without any maintenance and have become degraded. The Item details/description along with quantities and approximate weight in kg considered is furnished in **Annexure-I**. The bidders may inspect the obsolete and unserviceable items before quoting. For inspection the following officers should be contacted:

- 1) Sri Aswini Choudhury
Assistant General Manager (Civil),
O/o the CGM(H&C), 3rd Floor,
Bijulee Bhawan, Paltanbazar, Guwahati-781001
Mobile No.9401159235
- 2) Sri Animesh Saikia
Deputy Manager (Civil)
O/o the CGM(H&C), 3rd Floor,
Bijulee Bhawan, Paltanbazar, Guwahati - 781001
Mobile No. 9401681068

(C) GENERAL INSTRUCTIONS TO THE BIDDER:

- 1) One set of Bid document (Tender document) will be issued to the intending bidder on submission of **Rs. 500.00 (Rupees five hundred only)** which is non-refundable, in the shape of Demand Draft only from Nationalized/Schedule Bank duly pledged in favour of Deputy General Manager (F&A), APGCL. The bidder who downloaded the bid document from APGCL's website shall have to submit Rs. 500.00 (Rupees five hundred only) in the shape of Demand Draft only from Nationalized/Schedule Bank duly pledged in favour of Deputy General Manager (F&A), APGCL along with the bid.
- 2) Bidder shall submit tender document duly signed and stamped on each page of tender as token of his acceptance along with his bid.
- 3) The bid shall be completed in single bid system.
- 4) **Quoted price by bidder (excluding taxes) shall not be less than the total approved amount i.e. Rs. 84,760.00 (Rupees eighty four thousand seven hundred and sixty only) as given in Annexure-I. The rates quoted by the bidder will be inclusive of all taxes, royalties and other statutory levies as admissible.**
- 5) The Bid Document shall contain Earnest Money Deposit (EMD) of 2% (1% for SC/ST/OBC against submission of respective caste certificates applicable for individual bidder only) of the quoted Price in the shape of Demand Draft from Nationalized/Schedule Bank duly

pledged in favour of Deputy General Manager (F&A), APGCL. **Bids not accompanied with EMD will be rejected outright.**

- 6) The materials shall be sold by whole lot as listed in Annexure-I and on “As is where is” and “No Complain” basis.
- 7) Bid must be submitted by the due date and time mentioned in the Notice Inviting Tender or any extension thereof as duly notified in writing by APGCL at the following address.

**The Chief General Manager (Hydro& Civil), APGCL,
Bijulee Bhawan, 2ndFloor, Paltanbazar, Guwahati-01**

- 8) Bid received after the time and date fixed for receipt of bid is liable for rejection. The CGM (Hydro & Civil), APGCL shall not take any responsibility for delay/lost/non receipt of document by post. No fax/online offer shall be accepted. The bid should be submitted in a sealed envelope mentioning the following -**NIT no.01 of 2021-22 of CGM(H&C), APGCL and Name of the work -Sale of obsolete and unserviceable items lying at the basement of Bijulee Bhawan, Guwahati, Assam on “As is where is” and “No complain” basis** on top of it and name & address of the bidder at the bottom of it. **Bids not submitted with the same will be rejected outright.**
- 9) **For item mentioned in Sl. No. 16 of Annexure I, the papers should be shredded into thin strips (width not more than 50 mm) before transporting the same from the basement of the Bijulee Bhawan. Bidders are requested to arrange their own paper shredding machine to shred the papers into width not exceeding 50mm.**

- 10) Documents to be submitted along with tender:

The contractors must have a valid GST Registration No. and should submit copy of GST Certificate and attested copy of PAN Card. Caste certificate must be produced where necessary. When a bidder is a limited company, the company registration certificate along with Memorandum and Articles of Association shall be submitted. Notarized copy of power of attorney of the authorized signatory in original should be submitted. All supporting documents must be in the name of the firm, in case the bidder is a partnership firm. Copy of registered deed of partnership for constitution of the firm shall have to be submitted along with the bid. Price should be quoted as per format enclosed as **Annexure-IV**.

- 11) BID Opening:

On the date and time mentioned in ‘Notice Inviting Tender’, the Bid shall be opened in the office of the Chief General Manager (Hydro& Civil), APGCL, Bijulee Bhawan, 2ndFloor, Paltanbazar, Guwahati-781001. In the event the specified date of bid opening is declared a holiday for APGCL or bandh, the bid shall be opened on the next working day at the specified time and location.

- 12) Owner’s Right to Accept or Reject a Bid:

APGCL reserves the right to accept a bid other than the highest and to accept or reject any bid in whole or part, or to reject all bids with or without notice or reasons. Such decisions by APGCL shall bear no liability whatsoever consequence upon such decisions.

- 13) Issue of Award of Contract:

- a) The bidder whose bid is accepted by APGCL shall be issued a Lifting Order prior to expiry of bid validity. Bidder shall have to deposit the entire bid amount along with tax and other Statutory Levies as applicable in favour of Assam Power Generation Corporation Limited (preferably through RTGS) or in the form of A/c payee demand draft/Bankers Cheque from any nationalized Bank or any scheduled Bank of RBI duly pledged in favour of Deputy General Manager (F&A), APGCL, Bijulee Bhawan,

Guwahati-1 within 7 (seven) days from the date of issue of Lifting Order. Also, the bidder shall have to submit a Security Deposit equivalent to 5 % (Five) of the total quoted value in favour of Assam Power Generation Corporation Limited (preferably through RTGS) or in the form of A/c payee demand draft/Bankers Cheque from any nationalized Bank or any scheduled Bank of RBI duly pledged in favour of Deputy General Manager (F&A), APGCL, Bijulee Bhawan, Guwahati-1 within 7 (seven) days from the date of issue of Lifting Order.

- b) The Award of Contract shall be issued after receipt of full bid amount along with all taxes and other Statutory Levies as applicable and 5% Security Deposit.
- c) APGCL shall not be obliged to furnish any information / clarification / explanation to the unsuccessful bidders as regards of non-acceptance of their bids. Except for refund of EMD (without interest) to unsuccessful bidder, APGCL shall correspond only with the successful bidder.

14) Material Description:

The material descriptions are as per **Annexure-I**.

15) Inspection of materials:

The bidders are requested to visit the Bijulee Bhawan, Guwahati on any working day for inspection of the obsolete and unserviceable items prior to the submission of tender as mentioned in NIT. Letter of authority to inspect the said items will be issued to the bidder/authorized representative of the bidder at the time of purchase of tender papers or any other day at the O/o the CGM(H&C), APGCL, 2nd Floor, Bijulee Bhawan, Paltanbazar, Guwahati - 01 (**Annexure-III**).

16) Scrap Lifting:

- a. The entire work of lifting of the aforesaid scrap items from the Bijulee Bhawan, Guwahati shall be completed within 15 (fifteen) days from the date of issue of Award of Contract.
- b. No tools and plants or manual labour whatsoever shall be supplied by APGCL at the time of disposal of the materials.
- c. In case of delay in lifting due to administrative reason of the Seller (APGCL), no Ground Charges shall be levied.
- d. Precautionary measures are to be taken by the bidder to avoid any untoward incident/accident during the execution of the scrap lifting work.
- e. For heavier and longer consignments, the successful bidder shall arrange own vehicles through their own resources, as required. The Owner/their authorized representatives shall not be responsible for any delay occurring due to non-availability of vehicles etc. The successful bidder should lift the materials as per the direction of the Owner and/or their authorized representative.
- f. The Owner or their authorized representatives shall have the right to stop loading of the materials if they feel that the successful bidder or his representatives are not following the instructions given to them or the job not carried out in accordance to the provisions of the contract for which the successful bidder shall be solely responsible.
- g. The removal and transportation of materials shall be done only during general shift hours of the Corporation. All loading of material shall have to be done in presence of the Owner or their authorized representative to facilitate issue of out-gate-pass, No materials will be allowed to go after 5.00 PM on weekdays. Materials may be allowed to go out on Sundays and Holidays with the prior permission of the Owner or their authorized representative.

- h. The transit pass to be issued by the Assistant General Manager (Civil), Bijulee Bhawan for carrying out the disposable materials from the Bijulee Bhawan premises, should have the following specified points;
- (i) Name & Address, particulars of the party authorized to take away the disposable materials.
 - (ii) Registration No. of the vehicle/vehicles engaged in carrying out the scrap items.
 - (iii) Location (including office address) from where and destination to which the disposable materials are authorized to be carried.
 - (iv) Period of validity of the Transit Pass.

17) Security Deposit:

The successful bidder must submit a Security Deposit equivalent to 5 % (Five) of the total quoted value in favour of Assam Power Generation Corporation Limited (preferably through RTGS) or in the form of A/c payee demand draft/Bankers Cheque from any nationalized Bank or any scheduled Bank of RBI duly pledged in favour of Deputy General Manager (F&A), APGCL, Bijulee Bhawan, Guwahati-1 within 7(seven) days from the date of issue of Lifting Order. The Security Deposit shall be released on successful completion of work. No interest shall be paid against the Security Deposit. If the successful bidder/contractor fails to complete the work as per the contract, the security deposit shall stand forfeited as per the provision of Clause No.-23 (liquidated damage/ground charges). Non-submission of Security Deposit within the stipulated time will lead to deregistration of the concerned buyer.

18) Completion Period/Time Frame:

Complete job of scrap lifting shall be completed in all respect by the successful bidder by employing their own labour and cost within 15 (fifteen) days from the date of issue of Award of Contract. All required tools and tackles shall be arranged by the buyer.

19) Terms of Payment:

- a) The successful bidder shall deposit 100% of the material value along with GST as applicable and other levies including TCS etc. (if any) in favour of Assam Power Generation Corporation Limited (preferably through RTGS) or in the form of A/c payee demand draft/Bankers Cheque from any nationalized Bank or any scheduled Bank of RBI duly pledged in favour of Deputy General Manager (F&A), APGCL, Bijulee Bhawan, Guwahati-1 within 7 (seven) days from the date of issue of Lifting Order. No part payment shall be accepted.
- b) The successful bidder must submit a Security Deposit equivalent to 5 % (Five) of the total quoted value in favour of Assam Power Generation Corporation Limited (preferably through RTGS) or in the form of A/c payee demand draft/Bankers Cheque from any nationalized Bank or any scheduled Bank of RBI duly pledged in favour of Deputy General Manager (F&A), APGCL, Bijulee Bhawan, Guwahati-1 within 7 (seven) days from the date of issue of Lifting Order. No part payment shall be accepted.
- c) The Award of Contract shall be issued immediately on receipt of the material value in full along with GST as applicable and other levies including TCS etc. and receipt of 5% Security Deposit of the quoted amount by the bidder.

d) BANK A/C DETAILS OF APGCL:

Sl. no.	Bank Name	Branch Name	A/C Name	A/C No.	RTGS No.
1	AXIS BANK	PALTAN BAZAR, GUWAHATI	Assam Power Generation Corporation Limited	375010200001380	UTIB0000375

20) Security of Equipment:

The successful bidder shall make his own arrangements for the security of materials sold to him under the lifting order. The bidder shall post Security Guards round the clock and names of Security Guards will have to be made available to APGCL so that gate passes may be issued to them. In no case, APGCL will be responsible for any loss or theft of such materials already sold to the bidder nor there be any demand on this score of whatsoever nature. The bidder will be responsible for safe custody of his own tools, tackles and other materials.

21) Facilities to be provided by the Owner (To the extent available):

Accommodation will not be provided by the department. Bidders are requested to arrange their own accommodation. Any use of electricity in connection with the scrap lifting work will be on chargeable basis as decided by AGM (C), APGCL, Bijulee Bhawan.

22) Engagement of Labour:

- a) The recruitment of the labour should generally be in accordance with the existing labour laws of the ASSAM State Government.
- b) The successful buyer/bidder will be required to declare the names of the representatives, engineers, supervisors and working force at the site and register bearing their names, designations with their authorized Site-in-Charge.
- c) The entry of the employees of the successful bidder shall be regulated through the valid gate passes issued by APGCL on the recommendation of successful bidder or their authorized representative. All rules enforced from time to time in this respect shall have to be followed by the bidder.
- d) The payment of wages to the labour / staff of the bidder will be the sole responsibility of the bidder itself. In case of any disputes on payment, creating disturbances, the Owner or their authorized representative shall have the right to intervene in the issue and go through the wage/pay register of the successful bidder, if necessary, to decide the conflict/issue.

23) Liquidated Damages/Ground Charges:

In case of delay in completion of lifting of the aforesaid scrap items (i.e. within 15 days of issue of award of contract) for the reasons attributable to the successful bidder/contractor, APGCL reserves the right to recover from the successful bidder/contractor, a sum equivalent to 1.00 % on the total value of bid for each week of delay or part thereof after the expiry of the completion period/time frame subject to a maximum of 5.00 % of the total value of bid as Liquidated Damage. If the bidder fails to lift the materials within 15 days from the date of issue of award of contract, **the total Security Deposit and EMD** shall be forfeited on cancellation of award of contract. This is, however, subject to Force Majeure clause as given in "General Terms and Conditions of APGCL 2014".

24) Contractual Failure:

In the event of Contractual Failure of any respect on the part of the successful bidder, APGCL shall be entitled to forfeit the EMD and Security Deposit or any money received from the bidder regarding the particular order.

25) Validity of the Offer:

The Offer shall be valid for a period of 15 (fifteen days) from the date of opening of the bid.

26) Arbitration:

The Arbitration shall be as per Arbitration Clause (No. 33) of “**General Conditions for Supply and Erection of APGCL 2014**”.

27) Any Other Clause:

Any clause not included in the above shall be governed by “General Conditions for Supply and Erection of APGCL 2014”. Along with the Bid, each bidder has to enclose a declaration (as per **Annexure-II**) stating that they have gone through the “General Conditions for Supply and Erection, 2014” of APGCL and additional terms and conditions of the tender and further bound themselves to abide by the said terms and conditions.

28) Jurisdiction:

Subject to arbitration clause, all questions, disputes of differences arising under out of or in connection with the contract shall be subject to the exclusive jurisdiction of Courts of Guwahati.

The undersigned reserves the right to accept or reject any or all of the bids without assigning any reason thereof and also not bound to accept the highest rate.

Enclo: (1) **Annexure-I**
 (2) **Annexure-II**
 (3) **Annexure-III**
 (4) **Annexure-IV**

ANNEXURE-I

Description of scrap materials lying at the basement of Bijulee Bhawan, Assam

Sl. No.	Item description	Quantity	Unit
1	Broken steel table	7	Each
2	Broken wooden rack	3	Each
3	Broken office chairs	17	Each
4	Broken wooden sofa	1	Each
5	Small steel almirah	9	Each
6	Big steel almirah	8	Each
7	Medium size steel locker @ 300 Kg / locker 3 Nos. X 300 = 900 Kg	900	Kg
8	Medium size steel boxes	1	Each
9	Broken printer	3	Each
10	Broken CRT Monitor	2	Each
11	Broken CPU	1	Each
12	Metal detector door wooden frame	3	Each
13	Black board	1	Each
14	Glass panel (Size 3'x4')	4	Each
15	PVC board	6	Rm
16	Paper	7.2	Ton
17	Mild steel rod	3	Kg
18	Aluminium rigid window frame (6 Kg/Frame) 8x6=48 Kg	48	Kg
19	Aluminium rigid window panel (3 Kg/Panel) 6x3=18 Kg	18	Kg
20	Aluminium continuous ventilator frame @ 1.00 Kg/Panel 6x2=12 Kg	12	Kg
21	Aluminium continuous ventilator panel @ 1.00 Kg/Panel 6x1=6 Kg	6	Kg
22	Aluminium bundle @ 6 Kg/bundle 6x6=36 Kg	36	Kg
	Total amount =		84,760.00

(Rupees eighty four thousand seven hundred and sixty only)

ANNEXURE-II

Every tenderer must fill up the following declaration

I _____
an authorized representative of M/s. _____

_____ tenderer of the NIT No. APGCL/CGM(H&C)/01 of 2021-22 Dated: 19.08.2021 issued by the CGM(H&C), APGCL, have gone through the "General Conditions for Supply and Erection, 2014" of APGCL and additional terms and conditions of the tender and further bound myself/the said M/s. _____ to abide by the said terms and conditions.

Place:

Date:

Signature in full
(With seal and address)

ANNEXURE-III

TO WHOM IT MAY CONCERN

This is to authorize _____
_____ for inspection of the unserviceable items lying at the basement of Bijulee Bhawan, Guwahati, Assam on “As is where is” and “No complain” basis as listed in Annexure-I for sale vide NIT No. APGCL/CGM (H&C)/01 of 2021-22 dated: 19.08.2021 under CGM(H&C), APGCL.

Chief General Manager (Hydro & Civil),
APGCL

ANNEXURE-IV

To,

The Chief General Manager (Hydro& Civil)
APGCL, Bijulee Bhawan,
Paltanbazar, Guwahati-1

Sub: Submission of tender for the work **“Sale of obsolete and unserviceable items lying at the basement of Bijulee Bhawan, Guwahati, Assam on “As is where is” and “No complain” basis**

Ref: Your tender notice no. No. APGCL/CGM (H&C)/01 of 2021-22 Dated: 19.08.2021

Dear Sir,

In response to your above notice I/We am
/are submitting herewith, my / our bid for the work as mentioned below

Sl no.	Name of work	Total tendered amount including tax (In Rs.)	
		(In figures)	(In words)
1	Sale of obsolete and unserviceable items lying at the basement of Bijulee Bhawan, Guwahati, Assam on “As is where is” and “No complain” basis		

Encl:

1. Demand Draft No.

2. Date of issue

3. Name of Bank

Yours faithfully,

Signature of contractor

Full Name:

Address:-

Mobile No.